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PROFESSIONAL SUMMARY

Highly effective professional at developing and implementing operational processes, systems and respective reporting. Able to quickly grasp business priorities to identify optimal personnel, information technology solutions to support the business. Proven ability to drive process efficiency and data integrity as evidenced by 4 years of experience leading teams in business intelligence and analytics. Exceptional team-building and leadership skills with supervisory experience of 5 and 39 team members.

Core Professional Strengths

-Data Analysis	-Critical Thinking -Operational Assessments -Variance Analysis	-SQL and databases -Change Management -Analytical Thinking
-Governance, Risk Management and Control	-Communications -Customer Service -Work-flow analysis -Operations management	-Report generation and analysis -Planning, Forecasting, and Budgeting -Business development.
-Problem solving and Decision-Making	-Training and development -A great Business Acumen -Configuration and implementation of business processes	-Financial Modeling -Client-focused

EXPERIENCE

Wells Fargo Bank N.A

EXTERNAL FINANCIAL REPORTING CONSULTANT **Minnesota 12/2019 - Present**

- Facilitate detailed alignment of financial product data elements to reporting logic to ensure accurate regulatory reporting
- Review and ensure system logic and definitions are consistently applied to similar financial products and work with business partners to ensure data in systems of record are aligned
- Drive transition of reports to the Lombard Agile REPORTER tool, utilizing the current production processes.
- Drive preparations for connecting the future centralized data warehouse (multi-year project) to the Lombard reporting system.
- Help with miscellaneous projects assigned by manager that require vast subject matter expertise.

Accomplishments

- Achieved the effectiveness and quality of work in the single-counterparty credit limit by creating working processes and procedures for driving automation of manual activities.
- Provided leadership in coming up with initiatives to improve the quality, availability and appropriateness of counterparty information utilized across RBR-owned reports.
- Partnered and collaborated very well with ERA team to achieve reporting superiority with FR2590 report. This is particularly in the areas of manual balance compare to ensure that the FR2590 report is accurate.

- Executed effective, efficient, well documented and well planned FR2590 report.
- Currently working on initiatives related to DMI engagements and development of those initiatives to implement technology to support quality and consistency improvements in RBR.

Minnesota Department of Revenue

Minnesota 01/2018 – 12/2019

REVENUE TAX ANALYST SENIOR (TRAINER)

- Provide technical assistance on statutes, regulations, court decisions, and department policies concerning individual income tax and withholding tax
- Coordinate communication of decisions to others in the division and department, other state agencies, and the public, as appropriate
- Review proposed legislation to determine the impact on internal and external customers
- Assist in the implementation of new legislation, including leading the Fact Sheet Team and making updates to forms and instructions
- Assist in the development and implementation of audit methodology changes or new procedures.
- Participate in the preparation and completion of work papers and audit training activities.
- Preparing training materials, training, coaching and mentoring new team members.

Accomplishments

- Managed on boarding for four new team members by providing mentorship and work process training.
- Provided mentorship to new hires and drafted training reference materials (File Transfer Protocol, Internal Processes).
- Managed audits and provided continual feedback of the assessment impact saving the company over \$2.2m. Initiated process & procedure changes in order to resolve any problems.
- Worked with Technical liaison to identify, develop, test, streamline and implement changes in tax compliance systems and tax matrices increasing efficiency & effectiveness.
- Advised team members on target and goals of work issues and review their performance.
- Trained tax payers on how to avoid the various penalties by filing their returns appropriately and complying with both federal and state tax requests and returns.

Adams Tracking LLC.

Minnesota 01/2015 - 12/2017

SR BUSINESS INTELLIGENCE ANALYST

- Queried, refined and managed large data sets from multiple sources such as proprietary operational platform, and CRM tool.
- Gathered intelligence on key operational and financial metrics
- Collaborated with company executives, sales team and operational team members to understand processes, identify strategic objectives and create unique operational reports and dashboards that track execution success using Microsoft powerBI.
- Responded to direct requests for data and reporting from Chief Operating Officer and other senior-level executives
- Used data to illustrate information stories in various mediums (Google Sheets, Tableau, etc.) that aided in the development of key strategic initiatives and generate clear insights shared with company executives, industry professionals, and prospective investors
- Created detailed documentation of cube structures, reports and other BI solutions

Accomplishments

- Led and conducted a change management initiative to improve a workflow system. Implemented changes were able to decrease coordination time by 50% when the system was rolled out in October 2016.
- Evaluated a centralized database and recommended changes to comply with the tracking company policy.
- Conducted quantitative analyses on available metrics and briefed senior leadership, enabling them to improve analytical products to maximize visibility and usefulness to the community.
- Generated various business opportunities for the firm by participating in and managing proposals.
- Contributed to build business dashboards to conduct trend analysis on retail metrics, especially relating to driving operational revenue, customer retention and productivity.
- Created and delivered presentations to various business teams regarding the current status and key decisions regarding the organizational business issues.
- Applied technical skills using Tableau and SQL in data collection, data analysis and reporting to procure data from database structures to report and provide solutions to top management requests in a timely manner.

University of Minnesota Foundation/Fairview Health Services, Minneapolis, Minnesota

LEAD ACCOUNTANT – Contract. (09/2015 to 01/2016)

- Financial analysis to support the foundation in major decision making that includes major purchases and real estate developments.
- Prepared quarterly foundation forecast information including volumes, revenue, and expenses.
- Provided strategic insights and decision support for various aspects of the business.
- Managed product margin and identified variances or trends in Income Statement and related reports
- Prepared and developed capital budgets and annual budgets and monitoring compliance with budget for the foundation monthly.
- Prepared and reviewed of both monthly and year to date financial statements.
- Prepared financial comparison reports for monthly distribution to administration and the directors.
- Prepared and executed Audits and presentation of recommendations to Management.
- Real estate accounting management & ADP Payroll processing.

Robins Kaplan LLP, Minneapolis, Minnesota

06/2014 to 08/2015

FINANCIAL ANALYST | ACCOUNTANT

- Conceptualized and created revenue reporting analyses: performance versus last year, versus budget and trend analysis for a growing \$25M business.
- Prepared budgets, forecasts, and risk assessments to the attorneys while educating teams on financial operations.
- Collaborated with project teams to develop comprehensive proposals and cost analyses, assisting in the discovery and financial ROI of each initiative.
- Data Mining, Cleaning and analysis of Reports using pivot tables, Visual Basic and presentation using PowerPoint.
- Prepared all accounting reports (36 different reports for the law firm).
- Audited various reports before presenting them to the attorneys for court presentation to ensure data integrity.
- Created standardized reporting templates for senior management to track billing, sales, expenses, and other KPI's to assist in driving results by area.
- Responsible for journal entries, GL management, SOX controls, and AR/AP.

Sterilmed, Inc., Minneapolis, Minnesota

04/2012 to 05/2014

ACCOUNTING SPECIALIST

- Responsible for AP/AR, inventory accounting and physical counts, internal controls compliance, and forecasting for \$50M business segment.
- Developed, administered, and maintain an integrated financial system of the organization's appropriation accounting.

- Reviewed and post contracts for budgetary control and audited vendor expenditures.
- Developed reconciliation processes and procedures that ensure effective integration of financial transactions, reducing month-end close cycle by 3 days.

Safaricom, Ltd., Nairobi, Kenya

08/2005 to 02/2012

FINANCE MANAGER | SENIOR AUDITOR

- Developed, implemented, utilized powerful management tools tracking internal financial & operational data - including sales forecasting platform, integrated budget models. Adopted for use companywide.
- Created several macros automating processes, cutting work, boosting operational efficiency 6%.
- Launched (2) new enterprise-level software systems. Trained all employees on new systems, migrated data from old systems, streamline programs, synchronized with product / reporting needs (Mobile money transfer service).
- Created and rolled out a new mobile money transfer service that earned the company \$25 billion and currently serving 30million subscribers.
- Oversaw financial functions including budgeting, planning, forecasting, accounting, variance analysis, financial reports and P&L responsibility.
- Conducted feasibility study to determine acquisition value of new clients. Performed valuation studies, financial reviews, projected revenue streams and overall profitability of clients.
- Managed a team of 5 and 39.
- Participated in the M&A processes assisting in the forecasting and planning as well as strategic planning for meeting and final merger with a subsidiary.

Ntanda College, Kampala, Uganda

01/2001 to 05/2008

ADJUNCT INSTRUCTOR

- Taught college level business administration courses that included Management information systems (Computer studies), Financial Management, Business Communications, Critical thinking and research studies, and Organizational Behavior.
- Developed and provided students with an approved syllabus for Business communication course.
- Organized, prepared, and regularly revised and updated all course materials.
- Used appropriate technological options for online technologies and course-related software, including Websites, e-mail, and online discussions for preparing the course and making it accessible to students.
- Modeled effective oral and written communications that engaged the students, provided clarity, and improved student learning.

EDUCATION

DBA, Business Intelligence & Analytics	Capella University	Minnesota	Jan2015 – July 2019
MBA, Accounting	Keller Graduate School of Management	Minnesota	Jan 2013 – April 2014
B.A., Business Administration	Makerere University	Uganda	June 2001 –Oct 2004

CERTIFICATIONS

SQL Certification

Sololearn.com

Issued July 2019. No Expiration

Python Programming Language Certification

Sololearn.com

Issued July 2019. No expiration

Microsoft PowerBi Certification

Microsoft.com

Issued August 2019. No expiration

Certified Internal Auditor (CIA)
The Institute of Internal Auditors (THEIIA)
Issued August 2015. Inactive.

TECHNICAL SKILLS

Possess extensive knowledge of MS Office Suite, Quick Books, Access, Oracle, ADP Payroll and SAP, Elite, Great Plains, Yardi, Gentax, Drake, SQL, Python, SAS, Epic, NVIVO12 and People Soft

PROFESSIONAL MEMBERSHIPS

- The Institute of Internal Auditors (THEIIA) – Member since December, 2013
- Accounting and Finance Professionals (AAFP) – Member since October, 2013
- Association of Chartered Certified Accountants (ACCA) – Member since February, 2012
- Business Control for Finance/ Controller/ Controlling/ Management Accountant/ Accounting Professionals – Member since October, 2013

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